GP Data Portfolio Board

Purpose of Meeting: GP Data Portfolio Board

Date: 27/01/2021   **Time:** 12.00 – 14.00

Location: MS Teams conference call

Attendees	Role	Organisation
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED
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Jackie Gray (JG)	Executive Director, Transparency, Privacy and Ethics	NHS Digital
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Apologies		
REDACTED	REDACTED	REDACTED
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GP Data Programme Minutes

NHS Digital

Attendees	Role	Organisation
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED
REDACTED	REDACTED	REDACTED

1. Welcome, introduction and agenda – REDACTED (delegated chair)

1.1.1. REDACTED (REDACTED – Chair) opened the meeting and welcomed the attendees.

2. Review of the previous board minutes and actions – REDACTED

2.1. Review of minutes

2.1.1. The minutes of the previous board, held 16 December 2020, were circulated as part of the meeting papers pack prior to the meeting.

2.1.2. REDACTED asked members to review the minutes, contacting the Secretariat to flag any necessary corrections before the close of business 28 January 2021. The minutes will be accepted as an accurate record after this point (inclusive of any corrections).

2.1.3. REDACTED informed the board members that, for future meetings, the pack would be circulated four to five business days in advance of the meeting.

2.2. Review of actions

2.2.1. **Action 01**: REDACTED to lead the board to review the Terms of Reference (TOR) at January 2021 Board. REDACTED spoke about this action, while slide *2.2 - ACTION 1 GP Data Programme Board Terms of Reference v0.3* was displayed. Prior to the next board meeting 24 February 2021, board members are asked to review the slide and feed any changes back to the board Secretariat. REDACTED will lead on the updates to the TOR, with a revised version to be presented at the February board.

2.2.2. **NEW ACTION 02:** The Secretariat will create an Actions Log, which will be included monthly as part of the board pack.

3. Programme Updates

3.1. GPAD Policy – REDACTED

REDACTED

3.2. GPAD Digital – REDACTED

REDACTED

3.3. Workforce – REDACTED

GP Data Programme Minutes

REDACTED

3.4. Patient Experience – REDACTED and REDACTED

REDACTED

3.4.1. **GP Data for Planning and Research -** REDACTED

3.4.2. REDACTED provided an update using their slide pack *3.5 - GPDfPR January Update*. The key update related to the support of the profession, citing the nuance between 'direct care' and 'supporting direct care'.

3.4.3. A full update on the support status of the profession is expected for next month's board and publication of the IG material is planned for February.

3.4.4. REDACTED relayed confidence in the GPSS meeting their planned mid-February Development Milestone Achievement Certificates (DevMAC).

3.4.5. REDACTED asked the board members for their support on the programme's submission to Technology and Finance Performance Board (TFPB) for approval in February. The board confirmed support of the FBC submission.

3.4.6. REDACTED invited questions. REDACTED asked about the communications delivery – specifically the publication channels and sign-off. REDACTED answered that NHS Digital would be leading the bulk of the exercise, with sign-off from the profession. REDACTED then queried how practices would accept the new data flow (as previously CQRS has been used as the acceptance mechanism). REDACTED explained that the GPSS are drafting supporting materials to be provided to practices. The GPSS have also built a 'practice participation' module that will record acceptance of the DPN to enable the collection to commence for each practice. CQRS will also be available as a contingency.

3.4.7. REDACTED thanked REDACTED for their update and noted that the programme would be approaching members for help from the board membership over the coming weeks. Jackie Gray (JG) stated her full support for the GPDfPR and requested as much notice as possible for support would be greatly appreciated.

3.4.8. No further questions were raised by the board.

4   Any Other Business – REDACTED

No other business was raised. The Chair thanked the board members for their time and closed the meeting.

The next meeting is scheduled for 24 February 2021, 12:00 – 14:00 over Microsoft Teams.